

ELMSTEAD PRIMARY SCHOOL

WIDE-AWAKE POLICY

Review co-ordinated by C.A. Middleditch
(Autumn Term – 2011)



Elmstead Primary School
Elmcroft
Holly Way
Elmstead Market
COLCHESTER
Essex
CO7 7YQ



RATIONALE

This policy outlines the provision of Wide-Awake Club Self-Help Activities, as delivered in their basic form, supporting children during their time at school if they are invited to join the Early Morning **Wide-Awake Self-Help Club (WAC)**. During Year R children identified as having specific educational needs are referred to WAC as a means of supporting and overcoming their difficulties. The range of WAC activities – see Appendix 1 – are designed to benefit **all** children, irrespective of ability.

AIMS and OBJECTIVES

To deliver a series of exercises to promote the development of skills in a variety of key areas of learning:

- eye exercises;
- listening skills;
- memory;
- proprioception;
- concentration;
- motor exercises.

To support the school policy of early identification of individual needs, leading to early intervention.

CHILDREN'S EXPERIENCES

Children, in the Nursery, will experience a small range of WAC activities as listed in Appendix 1. Each exercise has a clearly identified outcome. Children in the school may experience the range of exercises listed in Appendix 2.

PROVISION

The Nursery will provide these activities as part of the everyday programme. Sometimes this will be delivered through whole group and small group activities, and sometimes on a one-to-one basis. At the beginning of PE time is the most appropriate, in addition to 'mat' time. Staff receive ongoing training, led by the Headteacher.

Children in school will participate in WAC activities as part of their SEND provision, or in response to an identified need, such as poor co-ordination or a lack of concentration. WAC Club is run by a mixture of staff, parents and mostly pupils, all trained to Level 1, 2 or 3 standards.

ORGANISATION AND MANAGEMENT

In the Nursery the Manager has overall management of the curriculum in consultation with other members of staff. The Headteacher, and Trustees, are informed and kept up-to-date on a regular basis. Each WAC activity has an expected outcome, in accordance with the guidelines and appropriate skills as identified in the WAC training pack. This will inform planning. The Headteacher monitors progress, as the exercises continue in Class R, with an early morning WAC Self-Help Club for those requiring ongoing support, as identified by the SEND Register, or for those where participation has been deemed as beneficial.

The Headteacher oversees the training of instructors and manages the Self-Help Club. WAC exercises are used elsewhere in the school, being delivered primarily by Teaching Assistants under the guidance of the SENCO.

EQUAL OPPORTUNITIES

All pupils will be provided with learning experiences which enable them to experience success, gain confidence and acquire competence.

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

The curriculum should fulfil the needs of all pupils. Some children may have IEPs with WAC targets, but will have their key learning targets – in the Nursery – identified and supported by the Nursery Teacher and Key Workers. WAC exercises play a key part in delivering a number of IEPs.

DISABILITIES

Elmstead Primary School is committed to:

- increasing the extent to which disabled pupils can participate in the school curriculum;
- improving the environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services;
- improving the delivery to disabled pupils of information which is provided in writing for pupils who are not disabled.

ASSESSMENT

Formative assessment is ongoing and involves the children, with staff encouraging each child to develop at their own rate.

Summative assessment will take place through assessments, as appropriate to the needs of the child. e.g each CPOC activity identifies a certain level that a child needs to reach, thereby allowing easy monitoring of progress.

RECORDING AND REPORTING

The children's achievements, in the Nursery, are recorded by Key Workers and entered on the Early Years Foundation Stage assessment programme. Parents receive an end of Nursery report, whilst the primary school enters the data on their EYFS Target Tracker program for Class R and Target Tracker for Years 1 upwards. The children's achievements, in school, are recorded at the end of each term with whole school records kept in the Headteacher's office and summary copies forwarded to governors. In the Autumn and Spring terms parent/teacher

consultations are arranged, where achievements can be reported to parents. In the Summer Term, annual reports are written by Class Teachers, identifying achievements in line with National Curriculum level descriptors. WAC performance is not recorded here, but progress through the National Curriculum levels can be monitored against WAC participation, although empirical conclusions can be made.

RESOURCES

A 'WAC' training pack is maintained for reference purposes, supported by ongoing training from the Headteacher, who is also an NLP Practitioner. A number of the exercises have links with NLP, such as improving visualisation skills.

MONITORING AND EVALUATION

The Nursery Teacher has overall responsibility for monitoring and evaluating the Nursery curriculum, in consultation with the other members of staff. Close contact is maintained with the Class R teacher and Headteacher of Elmstead Primary School. Observations are carried out by the Nursery Teacher and Key Workers on a regular basis, with feedback and discussion with members of staff. During non-pupil days and staff meetings they discuss the progress of the children. Monitoring is on a daily basis with ongoing feedback from staff.

Progress, in the Early Morning WAC Self-Help Club, is monitored by the Headteacher with observations passed to the SENCO. Once they have reached a certain standard children may move on to become instructors, or leave the club as they no longer require the extra support.

APPENDIX

- WAC training materials.
- "NLP at Elmstead Primary School".
- WAC Instructor Certificate – Level 1 example (See below).

ELMSTEAD PRIMARY SCHOOL

WIDE AWAKE CLUB



LEVEL 1 INSTRUCTOR CERTIFICATE

This certificate was awarded to
for
becoming a Level 1 Wide Awake Club Instructor

2nd October, 2011

Signed: _____ (Head Teacher)