

Dear Parents

In response to government guidelines, we need to ask your permission for using untitled photographs of your children in documents like our Newsletter, the School Prospectus, Governors' Annual Report to Parents and our records of school events like Saturday morning Beacon Masterclasses, Sports Days etc. There is of course a limit to the control a school can have over other people taking pictures off site; but this refers to the invited audience, or participants, rather than to anyone who might just happen to be there, and for whose actions the school could not reasonably be expected to be responsible. If you have any objections to an image of your child being used, please let us know and we will ensure that they are not in any group photograph. If you decide that your child may not be photographed, this will of course have an effect on their participation in class assemblies and other performances.

In all instances, original negatives from photographs taken in school are destroyed and only photocopies will exist. Under no circumstances would we identify any child by anything other than by their first name. A full name is only identified when there is no picture, but in instances where a piece of writing goes into the Newsletter, thereby celebrating a child's piece of work. If you have any queries please do come and see us.

Please complete and sign the attached permission form.

Yours sincerely

C A Middleditch
Headteacher



Elmstead Primary School

Name of Child

I have no objections to my child being photographed, either by official photographers (perhaps from the press, or as otherwise arranged by the school), or by others present during any school events on or off site.

I have no objections to my child's photograph being used in school documentation such as the School Prospectus, Governors' Annual Report to Parents etc.

Signed Date